



Australian Government
Department of Health



Activity Work Plan 2019-2021: After Hours Funding

This After Hours Activity Work Plan template has the following parts:

1. The After Hours Activity Work Plan for the financial years 2019-20 and 2020-2021. Please complete the table of planned activities funded under the following:
 - a) Primary Health Networks Core Funding, Item B.3 – Primary Health Networks – After Hours Primary Health Care Program Funding
2. The Indicative Budget for the financial years 2019-20 and 2020-21. Please attach an excel spreadsheet using the template provided to submit indicative budgets for:
 - a) Primary Health Networks Core Funding, Item B.3 – Primary Health Networks – After Hours Primary Health Care Program Funding

Central and Eastern Sydney PHN

When submitting this Activity Work Plan to the Department of Health, the PHN must ensure that all internal clearances have been obtained and the Activity Work Plan has been endorsed by the CEO.

Overview

This After Hours Activity Work Plan covers the period from 1 July 2019 to 30 June 2021. To assist with PHN planning, each activity nominated in this work plan can be proposed for a period of up to 24 months. Regardless of the proposed duration for each activity, the Department of Health will require PHNs to submit updates to the Activity Work Plan on an annual basis.

Important documents to guide planning

The following documents will assist in the preparation of your Activity Work Plan:

- Activity Work Plan guidance material;
- PHN Needs Assessment Guide;
- PHN Program Performance and Quality Framework;
- Primary Health Networks Grant Programme Guidelines;
- Clause 3, Financial Provisions of the Standard Funding Agreement.

Formatting requirements

- Submit plans in Microsoft Word format only.
- Submit budgets in Microsoft Excel format only.
- Do not change the orientation of any page in this document.
- Do not add any columns or rows to tables, or insert tables/charts within tables – use attachments if necessary.
- Delete all instructions prior to submission.

1. (a) Planned PHN activities for 2019-20 and 2020-21 – After Hours Primary Health Care Program Funding

PHNs must use the table below to outline the activities proposed to be undertaken within the period 2019-2021.

Proposed Activities	
ACTIVITY TITLE	AH 1 - Addressing After Hours Health Service Needs of Priority Groups
Existing, Modified, or New Activity	Existing Activity AH 1 - Addressing After Hours Health Service Needs of Priority Groups
Program Key Priority Area	Other (please provide details) After Hours
Needs Assessment Priority	Priority Number: 26 Priority Title: Ensure appropriate use, mix and distribution of afterhours services for the CESP HN population Needs Assessment page reference: 95 Identified as possible option: Yes
Aim of Activity	To increase access to after hours primary health care services for priority groups.
Description of Activity	Outreach primary health care will be provided to at risk populations, focusing on supporting individuals experiencing or at risk of experiencing homelessness. Services provided will include but are not limited to: <ul style="list-style-type: none"> • Outreach health clinics and mobile outreach • Patient/client management • Care co-ordination and client triage • Telehealth services • Patient service navigation • Referral pathway and network development.
Target population cohort	Priority groups (individuals experiencing or at risk of homelessness)
Indigenous specific	No However, activity includes the staffing of an Aboriginal Health worker and Aboriginal Peer Support worker to support Aboriginal and/or Torres Strait Islander peoples who present to St Vincent's Hospital (SVHN) emergency department (ED) to access and navigate services, co-ordinate support and ensure care is provided in a culturally safe and acceptable way.
Coverage	City of Sydney LGA St Vincent's Hospital Region
Consultation	SESLHD, SLHD, SVHN, homelessness specialist organisations and Aboriginal and Torres Strait Islander leadership at SVHN.
Collaboration	SVHN department (ED, Acute Care Team and Homeless Health Team) support delivery of service navigation and care co-ordination. SESLHD Kirkton Road Centre (KRC) and SVHN work in partnership with homelessness services to determine outreach locations and deliver outreach health care. SVHN and KRC also refer and work in partnerships with local GPs, health services and social service to provide holistic care to patients.
Activity milestone details/ Duration	Provide the anticipated activity start and completion dates (including the planning and procurement cycle):

	<p>Activity start date: 1/07/2019 Activity end date: 30/06/2021</p> <p>If applicable, provide anticipated service delivery start and completion dates (excluding the planning and procurement cycle): Service delivery start date: July 2019 Service delivery end date: June 2021</p> <p>Any other relevant milestones? CESPHN will meet quarterly with service providers to review progress including qualitative and quantitative data.</p>
Commissioning method and approach to market	<p>1. Please identify your intended procurement approach for commissioning services under this activity:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Not yet known <input checked="" type="checkbox"/> Continuing service provider / contract extension <input type="checkbox"/> Direct engagement <input type="checkbox"/> Open tender <input type="checkbox"/> Expression of Interest (EOI) <input type="checkbox"/> Other approach (please provide details) <p>2a. Is this activity being co-designed? No</p> <p>2b. Is this activity this result of a previous co-design process? No</p> <p>3a. Do you plan to implement this activity using co-commissioning or joint-commissioning arrangements? No</p> <p>3b. Has this activity previously been co-commissioned or joint-commissioned? No</p>
Decommissioning	<p>1a. Does this activity include any decommissioning of services? No</p>

Proposed Activities	
ACTIVITY TITLE	AH2 – Residential Aged Care Facility (RACF) and Community based Service Improvement Projects
Existing, Modified, or New Activity	Existing Activity AH2 – Residential Aged Care Facility (RACF) and Community based Service Improvement Projects
Program Key Priority Area	Other (please provide details) After Hours
Needs Assessment Priority	Priority Number: 7, 26 Priority Title: Increase community-based services for aged care priorities; Ensure appropriate use, mix and distribution of afterhours services for the CESP HN population Needs Assessment page reference: 85, 95 Identified as possible option: Yes
Aim of Activity	Support access of older people to primary health care in the after-hours period and reduce preventable hospital admissions.
Description of Activity	<p>Continue to commission aged care outreach services such as SESLHD Geriatric Flying Squadron (GFS) and Hospital in the Home, SLHD Acute Care Team, Sutherland GFS and Southcare Outreach Service.</p> <p>Funding will sustain workforce and hours of extended service delivery of primary health care by the aged care outreach teams located within SESLHD and SLHD, operating out of Sutherland Hospital, Prince of Wales, War Memorial, St George Hospital and Concord Hospital.</p> <p>The commissioned services work with RACFs and RACF staff within the region to identify areas of education and training, develop partnerships and pathways to ensure awareness and appropriate delivery of the outreach services as well as advise on the effectiveness of the service.</p> <p>These services will increase the capacity of RACFs to provide care to residents within their facilities, assist in the continued education and upskilling of staff in primary care provision, and promote collaborative care for older persons with primary health providers such as GPs.</p> <p>For persons in the community the service provides clinical care within the context of the home as well as establishes care plans to support health needs of the patient in the after-hours period in partnership with available health providers.</p>
Target Population Cohort	RACF residents, RACF staff, RACFS, older persons who live independently within the community who meet the age criteria.
Indigenous specific	No
Coverage	CESPHN region
Consultation	SESLHD, SLHD, RACFs, RACF staff, NSW Ambulance, GFS and CESP HN After Hours Advisory Committee (made up of representatives from mental health services, GPs, ED departments and pharmacy ensuring collaboration and input from diverse after hours providers and primary health care providers).
Collaboration	The GFS/aged care outreach work to support RACFs and older persons in the community. RACFs engage with GFS to receive clinical education and improve

	<p>quality of care provided to residents, additional local GPs and health are also engaged in collaboration to provide best practice care. GFS and RACFs work with NSW Ambulance to identify preventable admissions and support residents in the community. The After Hours Advisory Committee consults on the program as needed.</p>
<p>Activity milestone details/ Duration</p>	<p>Provide the anticipated activity start and completion dates (including the planning and procurement cycle): Activity start date: 1/07/2019 Activity end date: 30/06/2021</p> <p>If applicable, provide anticipated service delivery start and completion dates (excluding the planning and procurement cycle): Service delivery start date: July 2019 Service delivery end date: June 2021</p> <p>Any other relevant milestones? CESPHN will meet quarterly with service providers to review progress including qualitative and quantitative data.</p>
<p>Commissioning method and approach to market</p>	<p>1. Please identify your intended procurement approach for commissioning services under this activity:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Not yet known <input checked="" type="checkbox"/> Continuing service provider / contract extension <input type="checkbox"/> Direct engagement <input type="checkbox"/> Open tender <input type="checkbox"/> Expression of Interest (EOI) <input type="checkbox"/> Other approach (please provide details) <p>2a. Is this activity being co-designed? No</p> <p>2b. Is this activity this result of a previous co-design process? No</p> <p>3a. Do you plan to implement this activity using co-commissioning or joint-commissioning arrangements? No</p> <p>3b. Has this activity previously been co-commissioned or joint-commissioned? No</p>
<p>Decommissioning</p>	<p>1a. Does this activity include any decommissioning of services? No</p>

Proposed Activities	
ACTIVITY TITLE	AH3 - After Hours Service Access and Promotion
Existing, Modified, or New Activity	Modified Activity AH3 - After Hours Service Promotion and AH 6 – Uptake of After Hours PIP
Program Key Priority Area	Other (please provide details) After Hours
Needs Assessment Priority	Priority Number: 26 Priority Title: Ensure appropriate use, mix and distribution of afterhours services for the CESP HN population Needs Assessment page reference: 95 Identified as possible option: Yes
Aim of Activity	Increase awareness and access of after-hours services available within the CESP HN region to reduce preventable ED presentation in the after-hours period.
Description of Activity	Promoting and marketing of after-hours services to the community by: <ul style="list-style-type: none"> • Creation and distribution of after-hours resources in collaboration with stakeholders • Service mapping of available after hours services • Education to health care providers around incentives offered by the government to providers of after hours care • Work with stakeholders, including but not limited to hospitals, LHDs, GPs, pharmacists, allied health professionals and community outreach services to raise awareness and provide community education around after hours options. • Support a strategy to increase access to primary care supports for people who require a police or ambulance response to reduce preventable ED presentation in the after-hours period.
Target population cohort	CESP HN population, GPs, pharmacists, allied health and other health services, LHDs/ LHNs.
Indigenous specific	No
Coverage	CESP HN region
Consultation	Consumer groups (i.e. culturally and linguistically diverse community groups), SESLHD, SLHD, SVHN and SCHN staff, CESP HN After Hours Advisory Group, Health Equity Research Development Unit of SLHD and the School of Health and Society of the University of Wollongong
Collaboration	CESP HN After Hours Advisory Committee, SESLHD, SLHD, SVHN and SCHN will identify areas and populations who have frequent preventable presentations in ED, map after hours services within the region, and promote and distribute after hours resources. GPs will be engaged for consultation via a number of approaches including: direct approach to GP members of CESP HN After Hours Advisory Committee, CESP HN Member Chairs, CESP HN Clinical Council and CESP HN Board and via invitation and survey through CESP HN newsletter and stakeholder information management system.
Activity milestone details/ Duration	Provide the anticipated activity start and completion dates (including the planning and procurement cycle): Activity start date: 1/07/2019 Activity end date: 30/06/2021

	<p>If applicable, provide anticipated service delivery start and completion dates (excluding the planning and procurement cycle):</p> <p>Activity start date: 1/07/2019 Activity end date: 30/06/2021</p> <p>Any other relevant milestones? CESPHN will meet quarterly with service providers to review progress including qualitative and quantitative data.</p>
Commissioning method and approach to market	<p>1. Please identify your intended procurement approach for commissioning services under this activity:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Not yet known <input checked="" type="checkbox"/> Continuing service provider / contract extension <input type="checkbox"/> Direct engagement <input type="checkbox"/> Open tender <input type="checkbox"/> Expression of Interest (EOI) <input type="checkbox"/> Other approach (please provide details) <p>2a. Is this activity being co-designed? No</p> <p>2b. Is this activity this result of a previous co-design process? No</p> <p>3a. Do you plan to implement this activity using co-commissioning or joint-commissioning arrangements? No</p> <p>3b. Has this activity previously been co-commissioned or joint-commissioned? No</p>
Decommissioning	<p>1a. Does this activity include any decommissioning of services? No</p>

Proposed Activities	
ACTIVITY TITLE	AH 4 – After Hours GP Service Provision
Existing, Modified, or New Activity	Existing Activity AH 7 – After Hours GP Service Provision
Program Key Priority Area	Other (please provide details) After Hours
Needs Assessment Priority	Priority Number: 26 Priority Title: Ensure appropriate use, mix and distribution of afterhours services for the CESP HN population Needs Assessment page reference: 95 Identified as possible option: Yes
Aim of Activity	Provide after hours GP services to residents in the St George region
Description of Activity	CESPHN will continue to commission the St George After Hours GP service to provide care to individuals within the Kogarah area and surrounding suburbs. The service was established due to a lack of access to after-hours GPs in the St George region. Demand for this service was identified in the evenings, weekend and on public holidays.
Target population cohort	Residents in St George region
Indigenous specific	No
Coverage	St George region
Consultation	Central Coast Primary Care, St George Private Hospital, patients and GPs
Collaboration	Central Coast Primary Care delivers the St George After Hours GP service and St George Private Hospital provides the space for the clinic to run.
Activity milestone details/ Duration	Provide the anticipated activity start and completion dates (including the planning and procurement cycle): Activity start date: 1/07/2019 Activity end date: 30/06/2021 If applicable , provide anticipated service delivery start and completion dates (excluding the planning and procurement cycle): Activity start date: 1/07/2019 Activity end date: 30/06/2021 Any other relevant milestones? CESPHN will meet quarterly with service providers to review progress including qualitative and quantitative data.
Commissioning method and approach to market	1. Please identify your intended procurement approach for commissioning services under this activity: <input type="checkbox"/> Not yet known <input checked="" type="checkbox"/> Continuing service provider / contract extension <input type="checkbox"/> Direct engagement <input type="checkbox"/> Open tender <input type="checkbox"/> Expression of Interest (EOI) <input type="checkbox"/> Other approach (please provide details) 2a. Is this activity being co-designed?

	<p>No</p> <p>2b. Is this activity this result of a previous co-design process? No</p> <p>3a. Do you plan to implement this activity using co-commissioning or joint-commissioning arrangements? No</p> <p>3b. Has this activity previously been co-commissioned or joint-commissioned? No</p>
Decommissioning	<p>1a. Does this activity include any decommissioning of services? No</p>