

## CALL FOR EXPRESSIONS OF INTEREST DIRECTORS OF THE BOARD OF EIS HEALTH LIMITED

CLOSING DATE: 11.59PM THURSDAY, 25 AUGUST 2022

EIS Health Ltd is seeking expressions of interest for **three** elected director positions on its Board of Directors.

EIS Health is a company limited by guarantee that auspices the Central and Eastern Sydney Primary Health Network (PHN). Central and Eastern Sydney Primary Health Network is one of thirty-one primary health networks across Australia. PHNs have three main roles:

- They commission health services to meet the identified and prioritised needs of people in their regions and address identified gaps in primary health care. This includes working with others in the community to plan and deliver innovative services that meet specific health needs.
- They work closely with general practitioners (GPs) and allied health professionals to build health workforce capacity and promote the delivery of high-quality care.
- They work collaboratively within their regions to integrate health services at the local level to create a better experience for individuals, encourage better use of health resources, and eliminate service duplication.

EIS Health is governed by a skills-based board of directors. The current board comprises twelve directors: eight elected and four appointed. In accordance with its constitution, three out of the eight elected directors of the EIS Health Board must retire prior to the 2022 AGM. Retiring directors are eligible to stand for re-election.

Positions on the board of EIS Health are remunerated as per the EIS Health Director Remuneration Policy.

The board is currently seeking people with skills in governance as well as one or more of the following areas:

**Law:** Legal qualifications with experience in contracts.

**Information technology:** Knowledge and experience in the strategic use and governance of information management and information technology, including privacy and cyber security.

**Business acumen:** Experience in commissioning services and contract management. Approximately three quarters of EIS Health's budget is allocated to commissioning services.

**Community and stakeholder engagement:** Evidence of a strong profile and networks in the community including with community members and organisations, local health professionals and health providers. Ability to effectively engage and communicate with those stakeholders.

**Mental health:** Demonstrated experience and understanding of the mental health system and key reforms in this area.

EIS Health is an equal employment opportunity employer committed to equity, diversity and social inclusion. Applications are encouraged from Aboriginal and Torres Strait Islander people, people from a culturally and linguistically diverse background and people with disability. EIS is committed to maintaining gender balance on the board and encourages female applicants.

### **Process and timeframes**

This is a two-stage expression of interest (EOI) process with the first stage comprising a brief set of questions addressing the basic requirements including demographics, qualifications and skills gaps identified by the board. Following an assessment of the applications, those applicants that most address the skills gaps will be invited to provide a more detailed response to the skills gaps.

#### **Stage 1: EOI**

EOI must be received by 11.59pm Thursday, 25 August 2022

The Nominations Committee will review the EOIs and applicants not proceeding to the next stage will be advised in early September.

#### **Stage 2: Application**

Shortlisted applicants will be invited to apply to be a candidate for election on Wednesday 7 September 2022 with the detailed responses from the shortlisted applicants to be submitted by 14 September 2022. Applications will then be assessed by the Nominations Committee who will determine which of the stage 2 applicants will be candidates for election. Unsuccessful applicants will be advised in late September.

#### **Stage 3: Ballot**

Candidates chosen from stage 2 will go on the ballot paper issued to members.

The seven Member Companies vote on the recommended candidates and the result is announced at the AGM.

The AGM is Tuesday 22 November 2022 – the result of the ballot will be advised confidentially to candidates shortly before the AGM.

To apply please complete this [EOI form](#).

For more information please contact Chris Tzarimas, Chair of the Nominations Committee, at [christzar@bigpond.com](mailto:christzar@bigpond.com)

## Position Description for EIS Health Ltd Non-Executive Director

### Company overview:

EIS Health Ltd is a company limited by guarantee under the Corporations Act. The company was officially registered in January 2015. EIS Health formally commenced operating the Central and Eastern Sydney Primary Health Network (CESPHN) on 1 July 2015, through a funding contract with the Commonwealth Department of Health.

Primary Health Networks (PHNs) across Australia support primary care through practice improvement, local health system integration and the commissioning of health services in the community that address identified gaps and needs in their local area. CESPHN is one of thirty-one primary health networks across Australia.

The Central and Eastern Sydney catchment spans 626 square kilometres and includes Lord Howe Island. The region stretches from Strathfield to Sutherland and as far east as Bondi. Its boundaries align with those of South Eastern Sydney Local Health District and Sydney Local Health District. There are close to 1.6 million individuals residing in the region.

### Key reference documents:

[EIS Health Constitution](#)

[Strategic plan](#)

[Annual report](#)

[Services guide](#)

[Reconciliation Action Plan](#)

### The role:

The primary role of a non-executive director is to actively contribute to the Board's governance of the company, to the setting of its strategic direction and to the monitoring of the company's performance.

The role requires attendance at all Board meetings (minimum of six per annum), participation in relevant Board Committee(s) and attendance at annual planning forums, learning and development activities, and other functions.

The Board seeks an appropriate skill mix, informed by the Board skills matrix. Directors must be team players, able to bring their skills and experience to strengthen the effectiveness of the Board and achievement of the EIS Health and CESPHN vision.